

Stacy Steffensen

From: Burns, Jen <Jen.Burns@state.sd.us>
Sent: Wednesday, March 23, 2016 10:49 AM
To: Stacy Steffensen
Subject: RE: Updated plans

Follow Up Flag: FollowUp
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Hello Stacy,
When looking back at last year, we just sent you a list of items that are possibly needed for our office down the road.
Short range: Panic Buttons, fax machine, office chair
Long range: Copier, shredder

If you need us to do something more let me know.

Thanks!

Jenny Burns, RN

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From: Stacy Steffensen [mailto:SSteffensen@brookingscountysd.gov]
Sent: Tuesday, March 22, 2016 4:23 PM
To: Abigail Howard; Bev Chapman; Chris Lilla; Dick Birk; Burns, Jen; Larsen, Karen (DOH); Mack, Sonia; Martin Stanwick; Michael Holzhauser; Misty Moser; Robert Hill; Teree Nesvold; Vicki Buseth
Cc: Bart Sweebe; Scott Sebring
Subject: Updated plans

Good afternoon,

As part of the work session the commissioners had today—they want everyone to provide updated short-range and long-range plans as per the Strategic Plan. The Strategic Plan is attached.
They want this for the April 19th commission meeting. You can simply take your plans from last year and update them, if that helps.

I am out of the office the rest of this week, so I wanted to get this info out to you so you had time to work on this.

Thank you,